



**Lead Cook, annual average of 25 hours/week**  
**Job Description, 2025**  
**Reports to: Director of Food Services**

**Office Location:** Camp Wapo

**Desired Qualifications:**

- A desire to work in a Christian, faith based organization.
- Good verbal and written communication skills.
- Passion for cooking, meal planning, and hospitality.
- Enjoys working with people of all ages.
- Maturity of judgment and commitment to risk management policies and procedures.
- A team player, enthusiastic & creative.
- Strong sense of responsibility, resourcefulness and individual initiative.
- Has an eye for detail and can multitask.
- Believes in the power of outdoor ministry experiences.
- Ability to work weekends and evenings.

**General Responsibility / Purpose**

To advance the mission, vision, strategic direction, goals and objectives of Lake Wapogasset Lutheran Bible Camp, by providing exemplary hospitality through preparing and serving meals for guests. Works to foster an environment that cultivates our mission, "Places of Grace Forming People of Faith".

**Essential Function:**

Work on a team to provide food and hospitality at Camp Wapo for groups that vary in size up to 400. Must be available for a flexible schedule, including evenings and weekends, with the bulk of hours occurring Thursday-Sunday.

**Specific Responsibilities:**

- Assist Director of Food Services with supervising and/or performing the following duties: plan, prepare, serve, and clean up meals for camp guests.
- Assist Director of Food Services with designating tasks to assistant cooks and dishroom staff.
- Maintain a clean kitchen, dishroom, and dining hall.
- Receive ServSafe Food Manager certification and ensure our kitchen and dishroom protocols are in line with ACA (American Camp Association) and local and state health codes.
- Work as a team with other staff and departments to plan food service and hospitality support of special events, retreats, snacks, trips, etc.
- Have an understanding and willingness to provide alternative meals for guests with special dietary needs (food intolerances/allergens).
- Ability to work flexible hours, with hours fluctuating seasonally.
- Other duties as assigned in support of mission.